



# School Places Public consultation

On a proposal to  
**Permanently expand Benton Park School**  
**From September 2021**

Consultation dates: 29 June 2018 to 27 July 2018

This consultation document tells you the reasons for the consultation and explains the decision making process

**For your views to be taken into account please respond by 27 July 2018**



## **The proposal we are asking you about**

To address the longer term need for additional secondary school places in this area, Leeds City Council is proposing that Benton Park School is permanently expanded from 245 places (approx. 8 forms of entry (FE) to 300 places (10FE) in Year 7 from September 2021. The total number of pupils in the school would increase incrementally year on year until the school reaches its new admission limit across all year groups.

## **Delivery of proposed expansion of Benton Park School**

If the proposal to expand Benton Park progresses, the decision regarding how best to deliver the required accommodation for the expansion would be taken after this initial consultation stage. However, an initial assessment of the existing school has shown that it is possible to increase the size of the school on its existing site. The school and other interested parties would be fully included in decisions about the delivery of any building work that may be needed. If planning permission is required this has its own consultation process and requires all local residents to have formal written notice and the opportunity to comment on any plans.

We are asking that you consider the proposal set out in this booklet and would welcome your attendance at one of the public drop-in sessions that we will be holding to enable you to have your say and find out more.

## **The consultation process**

We are currently in the informal part of the consultation process. This will last until 27 July 2018 and during this time parents and carers, local residents and other interested parties will have the opportunity to share their views about the proposal with the council.

At this stage we are asking for your comments on the principle of Benton Park School increasing its capacity to allow for additional children. We are not yet asking for views about any proposed building design as this phase would form part of a planning and design process. Should the proposal be approved, then there would be an opportunity to comment specifically about the build itself as part of any planning application.

During this stage of consultation we are asking you to tell us:

- Whether you agree or disagree with the proposal to expand the school; and
- What are the reasons for those views

Your views about the proposal will be summarised in a report, along with details of how any issues raised may be mitigated against, and considered by Leeds City Council's Executive Board. Executive Board, as the decision maker, would determine whether or not the proposal could continue to the formal consultation stage, known as the 'representation period', at the start of which a statutory notice would be published. That stage is legally prescribed and has to last four weeks. During that time formal responses to the proposal, known as representations, can be made.

Following the end of the representation period any comments would be reported back to Executive Board who would then make a final decision on whether or not the proposal should be agreed.

If Executive Board agreed with the proposal, a formal planning process would be followed for any new or additional accommodation required. The school and other key stakeholders would be consulted as part of the design process.

## **Background**

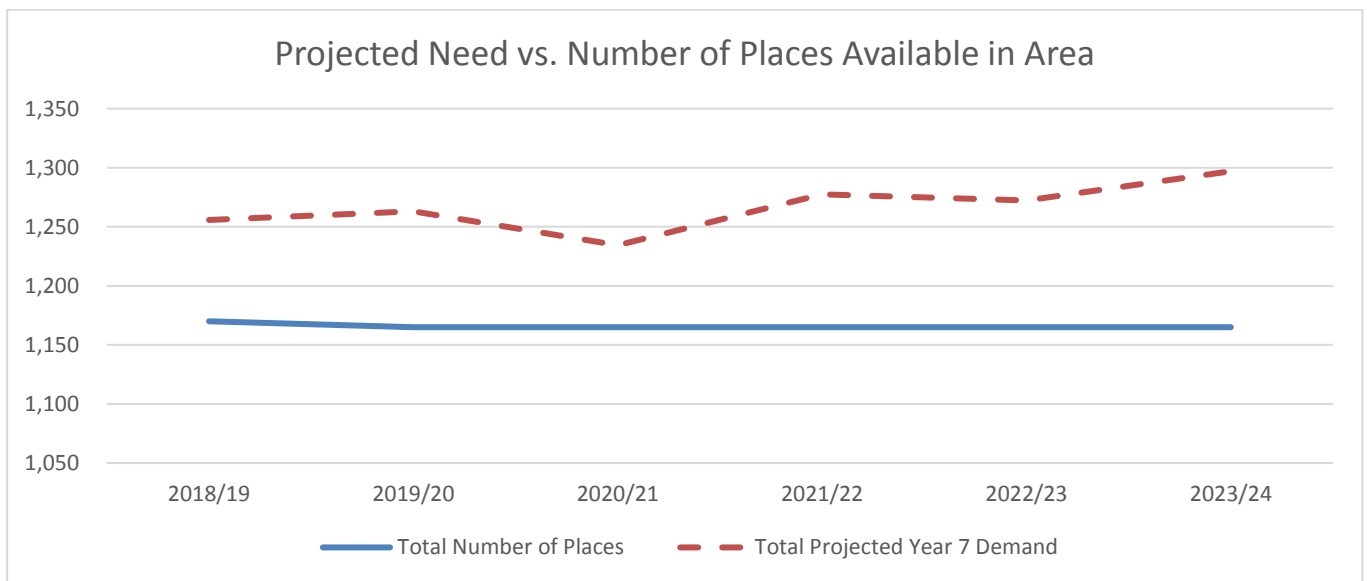
### **Increasing demand in North West Leeds**

A notable increase in the birth rate over the last decade, which prompted the need to embark on a programme of primary provision expansion in Leeds, has so far led to the creation of over 12,000 new primary places across the city. Demand for primary places is expected to continue growing in future years. However, the large increase in existing primary school pupils is now beginning to feed through into the secondary sector, with demand anticipated to grow markedly across most parts of the city until at least 2023-24. The North West is no exception with demonstrable growth in the number of families with children living in this area of the city.

## Population Data

Secondary schools tend to draw pupils from a wide area and, therefore, our projections take account of the previous academic year's Year 7 allocations and any changes in population data (growth or reduction) across all areas that pupils actually travel from to attend at a particular school. The table below shows that the scale of projected secondary need across this area is increasing and reinforces the view that additional places are likely to be needed.

In 2017 Benton Park admitted pupils from an area represented in the table below. In addition the school consistently draws in some of its intake from the Bradford Local Authority area and from further afield across the North West and West Leeds areas. Therefore, expanding provision at Benton Park School would not only provide more places for children living near to the school, enabling them to attend at their local Ofsted rated 'Good' school, but it would also provide additional capacity to support increased need in the wider surrounding area.



\* Combined projection and admission limit data for secondary school provision within the Guiseley and Rawdon, Otley and Yeadon, and Horsforth wards.

The table above shows that projected demand for secondary school places is expected to rise significantly over the next 6 years. It also shows that there are currently insufficient places available across schools located within the ward areas included within the table to respond to an increase in demand. Although there is wider movement between other schools, both inside and outside the Leeds Local Authority area, an increase of 55 places at Benton Park School will

provide a solution towards meeting the increasing level of demand for places across the wider North West area.

### **What proposals have been considered to permanently address secondary demand?**

Decision making is still at a formative stage and definite requirements have yet to be agreed. However, the proposed expansion of Benton Park School offers an opportunity to create some of the additional pupil places projected to be needed between 2018-19 and 2023-24.

Leeds City Council has already undertaken some initial stakeholder engagement with local schools, ward members and other interested parties in order to gather views regarding the best approach to be taken to address future secondary demand in the North West. Following on from this engagement and some further detailed feasibility work, an agreed approach will be developed to ensure a sufficiency of school places in future years.

### **Temporary measures to address secondary demand**

To manage increasing demand for secondary places in 2017 and 2018 it was necessary to provide some additional temporary places at several schools in the North West area. It is likely that it will be necessary to do this again ahead of permanent expansions taking place over the next few years.

### **Housing**

Over the coming years planned new housing will generate further demand for school places across the North West. Housing currently under construction is already included within the projections shown above and planning applications are regularly monitored to ensure any further new housing development granted approval for construction is also accounted for in our projections.

### **Questions and Answers**

#### **What is Leeds City Council's duty in relation to the availability of school places?**

The Education Act 1996 places a duty on local authorities to ensure there are sufficient school places for all children living in its area. The local authority (LA) is also required to promote choice

and diversity, and therefore must also ensure that there are a range of options available to parents.

### **How will any disruption caused by building work be minimised?**

Should the proposal to expand the school be approved, suitable measures to mitigate the risk of disruption to teaching and learning would be developed throughout the design stage of any agreed build solution and in consultation with key stakeholders, including the school's senior management team and governing body. Phasing of any works in accordance with school shut-down periods as well as robust site separation arrangements would assist in minimisation of disruption for pupils and staff.

### **Will the proposed expansion impact on the Special Educational Needs Provision?**

Provision for pupils with special educational needs currently at Benton Park School would continue to operate as it does now. Any build solution, which may include the remodelling of existing buildings or new buildings, would replicate the existing provision in the school.

### **How would additional traffic and parking issues be addressed?**

Planning approval requires officers from the Highways Team to formally comment on all applications. Measures identified by the Highways Team as a requirement for approval, would be incorporated in the scheme of works. A full transport assessment would be carried out to identify any off site traffic calming measures that may be needed as well as onsite parking requirements.

### **How will funding be provided, if the proposal goes ahead, to recruit experienced, new staff for a larger school?**

Funding for schools is set by central government on a per pupil basis. However where we expand schools there is additional top up funding available for the first year to ensure the school has the support necessary.

### **How to put your views forward**

We are holding a series of drop-in sessions and a public meeting so that local residents, parents and other interested parties can come along to find out more about the proposals, ask questions and share their views with us. Please come along to one or more of the sessions detailed on the next page.

**All meetings will be held at Benton Park School**

<b>Session Type</b>	<b>Date</b>	<b>Time</b>
<b>Drop-in session</b> please attend any time between 9 and 10:30am	<b>Thursday</b> <b>5<sup>th</sup> July</b>	<b>9:00am– 10:30am</b>
<b>Drop-in session</b> please attend any time between 3:15 and 5pm	<b>Thursday</b> <b>12<sup>th</sup> July</b>	<b>3:15pm– 5:00pm</b>
<b>Drop-in session</b> please attend any time between 6pm and 7:30pm	<b>Monday</b> <b>16<sup>th</sup> July</b>	<b>6pm– 7:30pm</b>

**Responses can be made in the following ways:**

Use our on-line survey at: <https://surveys.leeds.gov.uk/s/X3518/>

Complete a consultation response form (provided in this booklet and available at the drop-in sessions) and:

- Hand it in during a drop-in event;
- Leave it with the school office;
- Email it to [educ.school.organisation@leeds.gov.uk](mailto:educ.school.organisation@leeds.gov.uk); or
- Post it to Sufficiency and Participation Team, Leeds City Council, PO Box 837, 7<sup>th</sup> Floor East, Merrion House, 110 Merrion Centre, LEEDS, LS2 8BB

Post a response on the Leeds City Council WordPress site (discussion forum):  
<https://leedssecondaryschoolplaceplanning.wordpress.com/>

This booklet, along with information on the progress of the proposal, is available at:  
<http://www.leeds.gov.uk/residents/Pages/Currentschoolsconsultation.aspx>

**All responses to this consultation must be submitted no later than 27 July 2018**

## What are the next steps of this process?

Date	Key event
29 June to 27 July 2018	4 week informal consultation. An opportunity to submit views/responses and attend information drop-in sessions
19 September 2018	The earliest date that a report summarising the informal consultation could be considered by Executive Board for them to decide whether the proposal can proceed
Beginning October 2018	The earliest date that a formal consultation would begin. A Statutory Notice would be published followed by a four week representation period
19 December 2018	The earliest date that a report could be considered by Executive Board for them to make its final decision on the proposal
September 2021	The date when additional secondary places would be available if the proposals were approved

## Glossary

<b>Executive Board</b>	The decision making body of Leeds City Council, formed by the Leader of the Council and nine other executive Members. Representatives of all political parties attend Executive Board
<b>Form of entry (FE)</b>	Schools are usually organised around classes of 30 pupils, although in secondary schools there is no legal restriction on class size and the numbers of children in each class depends on how the curriculum is delivered
<b>Stakeholder</b>	Someone who has an interest in the proposal e.g. parent, member of staff, member of local community group, local resident
<b>Statutory Notice period or representation period</b>	A period of time required by law to inform the public that the local authority is proposing to do or change something. The statutory notice is published with the proposal details, and invites comments. It follows a period of consultation like this one



If you do not speak English and need help in understanding this booklet, you or a friend can telephone **0113 3785945** and ask for this to be arranged. We will then contact an interpreter. We can assist with any language and there is no charge for interpretation. If any of the information is required in large print/braille/ audio tape/CD please contact us.

### Arabic:

إن كنت لا تتحدث باللغة الإنجليزية وتحتاج لمساعدة لفهم هذا المستند؛ الرجاء الاتصال بالهاتف على الرقم أدناه، واذكر اسم لغتك. حينئذ، سوف نطلب منك أن تنتظر على الخط حتى نتصل بمترجم.

### Bengali:

যদি আপনি ইংরেজীতে কথা বলতে না পারেন এবং এই দলিলটি বুঝতে পারার জন্য সাহায্যের দরকার হয়, তাহলে দয়া করে নিচের নম্বরে ফোন করে আপনার ভাষাটির নাম বলুন। আমরা তখন আপনাকে লাইনে থাকতে বলে কোন দোভাষীর (ইন্টারপ্রিটার) সাথে যোগাযোগ করব।

### Cantonese:

如你不懂說英語而需要協助以明白本文件，請致電下列電話號碼並說明你的母語。我們將會請你稍候以聯絡口譯員。

### Farsi:

اگر شما به زبان انگلیسی صحبت نمی کنید و برای فهمیدن این مدرک نیاز به کمک دارید، لطفاً به شماره زیر تلفن کرده و نام زبان خود را ذکر نمایید. ما سپس از شما خواهیم خواست که تلفن را نگهدارید تا با مترجم تماس بگیریم.

### Hindi:

यदि आप इंग्लिश नहीं बोलते हैं और इस दस्तावेज़ को समझने में आपको मदद चाहिए, तो कृपया नीचे दिए गए नंबर पर फ़ोन करें और अपनी भाषा का नाम बोलें। उसके बाद जब तक हम किसी दुभाषिण (इंटरप्रिटर) से संपर्क करेंगे, हम आपको होल्ड पर रखेंगे।

### Punjabi:

ਜੇਕਰ ਤੁਸੀਂ ਇੰਗਲਿਸ਼ ਨਹੀਂ ਬੋਲਦੇ ਅਤੇ ਤੁਹਾਨੂੰ ਇਸ ਦਸਤਾਵੇਜ਼ ਨੂੰ ਸਮਝਣ ਲਈ ਸਹਾਇਤਾ ਚਾਹੀਦੀ ਹੈ ਤਾਂ ਕਿਰਪਾ ਕਰਕੇ ਹੇਠਾਂ ਵਾਲੇ ਨੰਬਰ ਤੇ ਟੈਲੀਫੋਨ ਕਰੋ ਅਤੇ ਆਪਣੀ ਜ਼ਬਾਨ ਦਾ ਨਾਂ ਦੱਸੋ। ਫੇਰ ਅਸੀਂ ਤੁਹਾਨੂੰ ਇੰਤਜ਼ਾਰ ਕਰਨ ਲਈ ਕਹਾਂਗੇ ਤਾਂ ਜੋ ਅਸੀਂ ਕਿਸੇ ਇੰਟਰਪਰਿਟਰ (ਦੁਭਾਸ਼ੀ) ਨਾਲ ਸੰਪਰਕ ਕਰ ਸਕੀਏ।

### Kurdish:

گەر زمانی ئینگلیزی نازانیت و بیویستت به هاوکاریه له تیگه‌یشتنی ئەم به‌لگه‌نامه‌یه‌دا، تکایه ته‌له‌فۆن بۆ ژماره‌که‌ی خواره‌وه بکه و زمانی ئاخاوتنی خۆت بلی. ئیمه‌ش تۆ راده‌گرین له‌سه‌ر ته‌له‌فۆنه‌که‌ تا وه‌رگێڕیکی زمانت بۆ دابین ده‌که‌ین.

**Tigrinya:**

እንግልሽ ዘይትዛረብ/ባ. እንተኸንካ/ኪ እሞ ነዚ ደኩመንት'ዚ/ሰነድ'ዚ ንምርዳእ ሓገዝ ምስ ዘድልዮካ/ኪ ቋንቋኻ/ኸ. ብምሕባር ኣብ'ዚ ኣብ ታሕቲ ተገሊጹ ዘሎ ቁጽሪ ተሌፎን ደውለልና/ደውልልና። ብድሕሪኡ ንሕና ኣስተርጓሚ ክሳብ ንረክብ ኣብ መስመር ክነጸብዮካ/ኪ ኣ.ና።

**Urdu:**

اگر آپ انگریزی نہیں بولتے ہیں اور اس دستاویز کو سمجھنے کیلئے آپ کو مدد کی ضرورت ہے تو براہ مہربانی نیچے دیئے گئے نمبر پر ٹیلی فون کریں اور اپنی زبان کا نام بتائیں۔ اس کے بعد ہم آپ سے انتظار کرنے کا کہہ کر آپ کیلئے کسی ترجمان سے رابطہ کریں گے۔

**Czech:**

Jestliže nemluvíte anglicky a potřebujete, aby vám někdo pomohl vysvětlit tento dokument, prosím zavolejte na níže uvedené číslo a uveďte svůj jazyk. Potom vás požádáme, abyste nepokládal(-a) telefon a mezitím zkontaktujeme tlumočnicka.

**French:**

Si vous ne parlez pas anglais et que vous avez besoin d'aide pour comprendre ce document, veuillez téléphoner au numéro ci-dessous et indiquez votre langue. Nous vous demanderons d'attendre pendant que nous contactons un(e) interprète.

**Polish:**

Jeżeli nie mówią Państwo po angielsku i potrzebują pomocy w zrozumieniu tego dokumentu, prosimy zadzwonić pod poniższy numer telefonu. Po podaniu nazwy swojego ojczystego języka prosimy poczekać – w tym czasie będziemy kontaktować się z tłumaczem.

**Slovak:**

Ak nehovoríte anglicky a potrebujete, aby vám niekto pomohol vysvetliť tento dokument, prosím zavolajte na nižšie uvedené číslo a uveďte svoj jazyk. Potom vás požiadame, aby ste nepokladali telefón a medzitým skontaktujeme tlmočnicka.

**Somali:**

Haddii aadan af Ingiriiska ku hadlin una baahan tahay in fahamka dukumentigan lagugu caawino, fadlan soo wac lambarka teleefoonka hoose oo magaca sheeg luqaddaada. Ka dib baan kugu oran doonaa sug inta aan turjumaan la xiriireyno.

**Romanian:**

Dacă nu vorbiți limba engleză și aveți nevoie de ajutor în înțelegerea acestei broșuri, puteți suna la 0113 3785945 și cereți ca această broșură să fie tradusă în limba dvs. de către un interpret.

Putem oferi asistență în orice limbă și traducerea este gratuită. Dacă oricare dintre informații este solicitată în format mare de imprimare / alfabetul braille / banda audio / CD, vă rugăm să ne contactați.

## **Consultation Response Form**

A proposal to permanently expand Benton Park School from 245 places (approx. 8 forms of entry) to 300 places (10 forms of entry) in Year 7 from September 2021

### **Survey Questions:**

**Q1 Do you support or oppose the proposal to permanently expand Benton Park School from 245 places (approx. 8 forms of entry) to 300 places (10 forms of entry) in Year 7 from September 2021?**

- Strongly Support    Somewhat Support    Neither Support nor Oppose/ Not Sure  
 Somewhat Oppose    Strongly Oppose

Please tell us about the reason(s) why you support the proposal (you may continue on a separate sheet if required):

Please tell us about why you oppose the proposal or are concerned about it (you may continue on a separate sheet if required):

Please provide comments here if you neither support nor oppose the proposal or are unsure (you may continue on a separate sheet if required):

**Q2 How useful was the information we provided to you in this public consultation?**

- Very useful    Quite useful    Slightly useful    Not useful at all  
 Not sure / not applicable

Comments about your experience of taking part in this public consultation:

**About you**

We would like to know a little more about you. This is so we can be sure we are hearing from a wide range of people from different backgrounds and better understand what you tell us. Answering these questions will also help us consider how our policies affect people from different backgrounds; we have a legal duty to do this under the Equality Act 2010.

**Please tell us who you are:**

- Parent/carer of a pupil currently attending Benton Park School  
 Parent/carer of a pupil currently attending primary school  
 Pupil at Benton Park School  
 School Governor at Benton Park School  
 Member of staff at Benton Park School  
 Member of staff at another school  
 Local resident  
 Councillor (Elected Member)  
 Other (please state): \_\_\_\_\_

**How old are you?**

- 0-15    16-24    25-34    35-44    45-54    55-64    65-74    75-84    85+  
 Prefer not to say

**What best describes your gender?**

- Male    Female    Prefer to self-describe

**What is your ethnic group?**

**White**

- English / Welsh / Scottish / Northern Irish / British    Irish  
 Gypsy or Irish Traveller    Any other White background

**Mixed / Multiple ethnic groups**

- White and Black Caribbean    White and Black African    White and Asian  
 Any other Mixed / Multiple ethnic background

**Asian / Asian British**

- Indian     Pakistani     Bangladeshi     Kashmiri     Chinese  
 Any other Asian background

**Black / African / Caribbean / Black British**

- African     Caribbean     Any other Black / African / Caribbean background

**Other ethnic group**

- Arab     Any other ethnic group

If you selected an 'any other' option then please describe your ethnic group:

**Thinking about sexual orientation, which of the following options best describes how you think of yourself?**

- Heterosexual or Straight     Gay or Lesbian     Bisexual     Other

**Which of the following best describes your disability or disabilities?**

- No disability  
 Physical impairment (such as using a wheelchair to get around and / or difficulty using your arms)  
 Visual impairment (such as being blind or partially sighted)  
 Hearing impairment (such as being deaf or hard of hearing)  
 Mental health condition (such as depression or schizophrenia)  
 Learning disability (such as Downs syndrome or dyslexia) or cognitive impairment (such as autism or head-injury)  
 Long-standing illness or health condition (such as cancer, HIV, diabetes, chronic heart disease, or epilepsy)  
 Other (please describe):

**What is your religion?**

- No religion     Christian (including Church of England, Catholic, Protestant and all other Christian denominations)     Buddhist     Hindu  
 Jewish     Muslim     Sikh     Any other religion (please describe):

**Do you consider yourself to be a carer?**

A 'carer' is someone who looks after or gives help or support to family members, friends, neighbours or others on an unpaid basis because of either: long-term physical or mental ill health/disability, problems related to old age, substance misuse/dependency.

- Yes     No

## Contact details

We will use your contact details to send you updates about this consultation unless you choose to opt out. If you wish to opt out please select the option below.

I wish to opt out of receiving updates about this consultation

Name:

Email address:

Postcode:

## When you have completed your form you can:

Hand it in during one of our Drop-In events – details available via <http://www.leeds.gov.uk/residents/Pages/Currentschoolsconsultation.aspx>

Leave it with Benton Park School office on or before 27 July 2018

Email to: [educ.school.organisation@leeds.gov.uk](mailto:educ.school.organisation@leeds.gov.uk)

Post it to: Sufficiency and Participation Team, Leeds City Council, PO Box 837, 7<sup>th</sup> Floor East, Merrion House, 110 Merrion Centre, LEEDS, LS2 8BB

## Data Protection Act 1998

Under the terms of the Data Protection Act 1998 we must inform you of the following.

Leeds City Council is seeking your views to help inform the decision on this proposal. Your personal information will be used only for this purpose, and may be shared with other agencies who are involved in the consultation, however only to address any issues you raise. If you do not wish to provide personal details your views will still be considered, but we will not be able to acknowledge your response personally.